

Department of Licensing and Regulatory Affairs, Bureau of Fire Services, Storage Tank Division

P.O. Box 30033, Lansing, MI 48909

AUTOMOTIVE SERVICE STATION CHECKLIST

INSTRUCTIONS: The Hazardous Materials Storage Inspector shall complete this checklist and attach it to an inspection report, one to be retained in the District file and one for the Main Office file. All boxes shall be completed inserting N/A where non-applicable.

FACILITY NAME		FACILITY ID NUMBER	
CONTACT PERSON ON SITE	Area Code & Telephone Number	FACILITY TYPE Public Private	
EMAIL ADDRESS OF RESPONSIBLE PERSON			

OPERATION SECTION

SECTION		CODE	VIO	PASS	SECTION		CODE	VIO	PASS
6.7	Emergency power disconnect	S93			280.22h	Display proof of registration	S63		
9.2.5.2	Fire extinguisher, 100 feet	S59			280.22a	Registration submitted 30 days	S62		
9.4.5	Dispenser in view and communicate	S92			280.22a	Properly registered & fees paid	S61		
280.93	Financial Responsibility	U92			6.2.1	Electric certification	U70		
						Miscellaneous violation	S50		

A-B-C OPERATOR SECTION

280.13	Have Certified A – B operator	U103			280.13d	Class C operator present	U107		
280.13a	Registration submitted for A-B	U106			280.13d	Class C trained for conditions	U119		
280.13b	New owners cert. 30 days of purchase	U114			280.13b	List of all Class C trained Emp.	U112		
280.13b	Must have Class B before operating	U114			280.13c	Quarterly Inspections performed	U104		
					280.13c	Insp. Report Signed by B Operator	U105		

RECORDS

280.34	Maintenance records	S65			280.34	Release detection records	S67		
280.44a	Line leak detector tested	U95			280.31b	C/P tested 6 months & 3 years	U30		
280.41b	Line tightness test – pressure	U88			280.31c	Impressed current, 60 day log	S35		
280.41b	Line test - suction every 3 years	U89			280.34	Cathodic protection records*	S64		
6.3.9.1.	Emergency valve tested	S94			*NOTE- Includes CP upgrade testing results				
280.34	General record keeping violation	S60							

RELEASE DETECTION

280.40	Release detection for tanks	U71			280.43e	Vapor monitoring (approval req.)	U73		
280.43a	Inventory control (not stand alone)	S42			280.43f	Groundwater monitoring	U74		
280.43b	Manual gauging (less than 550)	S43			280.43g	Interstitial monitoring (stand alone)	U75		
280.43c	Tank tightness testing	S44			280.43h	S.I.R (stand alone)	U93		
280.43d	Automatic tank gauging	U72			280.43h	Other	S49		

COMMENTS _____

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SECTION		DISPENSER SECTION		SECTION		CODE		VIO PASS	
6.1	Dispenser violation	S10		6.5.2.	Breakaway on hose / date current	S15			
6.2.3.	Dispenser location (10 feet)	S11		6.3.4.1.	Containment under dispenser	S17			
6.3.4.	Dispenser protected; damage/secured	S13		6.3.9.	Emergency valve installed	S18			
9.2.5.4.	No smoking, stop motor, unapproved cont., Remain out of vehicle in view	S22		6.6.1.	Automatic self-closing nozzle / date current	S19			
6.6.6.	Splash guard on nozzle	S91		9.4.4.	Operating instructions posted	S25			
6.5.1	Dispenser Hose 18 feet or less	S14		6.3.5.	Class I Disp. 20 feet from fuel oil	S16			
6.3.3	Pump only operate with handle remove/manually actuated.	S12		6.2.1	All vehicles fueling are on premises of dispensing facility.	S20			

UNDERGROUND TANK SECTION

280.20	Tank miscellaneous violation	S30		2.3.3.4.	Location of fill pipe & identified	U46			
280.20c	Spill containment - Testing request	U51		3.7.2.1.	Vent pipes, 12 feet Class I liquid	U32			
280.20c	Spill containment - Inoperative	U101		3.7.2.4.	Vent pipes, Class II & IIIA	U33			
2.3.3.4.3.	Tight fitting hose connection (1,000 & up)	U44		2.3.3.4.	Drop tube: 6 inches of tank bottom	U45			
280.20c	Overfill prevention - Testing request	U52		2.2.3.1	Tanks proper design & construction	U12			
280.20C	Overfill prevention - Inoperative	U102		280.20	Cathodic protection for tanks	U29			

PIPING SECTION

280.40	Release detection for piping	U71		280.44c	Interstitial (monthly) monitoring	U94			
280.44a	Line leak detector installed	U76		3.2.2.	Pipe leaks	U62			
280.20	Cathodic protection for piping	U29		280.20b	Piping shall be approved material	U61			

Tank Construction _____ Piping Material _____ Has GPS readings been taken _____

Piping; Suction _____ Pressure _____ Sump Sensors: Yes _____ No _____ Tank Monitor Model _____

COMMENTS _____

INSPECTOR _____ DATE _____